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## Guideline on compiling the teaching portfolio

With the teaching portfolio, applicants may highlight many different aspects of their teaching competence. The portfolio also enables the recruiters to assess the elements of teaching competence and the applicants' abilities to develop their teaching based on feedback, and their professional development. When writing a teaching portfolio, it is worth taking into account the Assessment Criteria for Teaching Competence in use at the Tampere University.

In the teaching portfolio produced in order to facilitate assessing teaching competence, the applicants present their skills in the following areas (3-5 pages depending on the post):

### Parts of the teaching portfolio

#### Personal details

- Personal and contact details
- Degrees earned

#### Pedagogical thinking

- Applicant's conception of learning and how teaching can support it

#### Pedagogical training and maintaining pedagogical competence

- Studies in (university) pedagogy
- Other pedagogical training

#### Teaching and academic guidance and counselling experience

- Courses taught
- Theses supervised
- Working as an academic tutor / personal study plan (PSP) tutor
- Teaching and guidance practices that promote students' learning and competence
- Use of learning materials, physical and virtual learning environments and methods

#### Development of teaching and guidance

- Development of learning materials
- Development of learning environments
- Using teaching practices, feedback, and research to develop teaching and academic guidance
- Making visible his/her own development work

#### Teaching cooperation and community-based teaching development

- Cooperation with teachers, students, working life and other stakeholders, and community-based learning process development
- Working in different cooperation networks
- Interdisciplinary cooperation
- International cooperation