Guideline on compiling the teaching portfolio

With the teaching portfolio, applicants may highlight many different aspects of their teaching competence. The portfolio also enables the recruiters to assess the elements of teaching competence and the applicants’ abilities to develop their teaching based on feedback, and their professional development.

In the teaching portfolio produced in order to facilitate assessing teaching competence, the applicants present their skills in the following areas (3-5 pages depending on the post):

Parts of the teaching portfolio

**Personal details**
- Personal and contact details
- Degrees earned

1. **Thoughts on teaching (pedagogical philosophy)**
- Conception of learning and supporting it with teaching

2. **Pedagogical skills**
- Pedagogical training
- Pedagogical research
- Awards and recognition received for good teaching
- Other merits

3. **Experience of teaching and supervision**
- Courses taught
- Theses supervised
- Working as an academic tutor
- Using different teaching methods and learning environments
- Teaching and supervision practices that promote the students’ learning and skills development

4. **Development of teaching and supervision competence**
- Development of teaching materials
- Development of learning environments
- Using feedback from students
- Basing teaching on research

5. **Social development of teaching**
- Cooperation with teachers, students and actors in working life
- Multidisciplinary cooperation
- Curriculum design
- Internationality
- Pedagogical leadership

6. **Other teaching merits**

7. **Previous assessments of teaching competence**